

**ENTRUSTING
YOUR COMPANY'S
PAYROLL PROCESSING
TO A CAPABLE
PROFESSIONAL CAN
OFFER SUBSTANTIAL**

BENEFITS.

**ONE MORE SERVICE
TO HELP YOUR
BUSINESS**

**ONE LESS TASK
TO WORRY ABOUT**



PAYROLL SERVICES

In order to provide the highest-level payroll services to our clients, we draw on the experience of ADP®—one of the most respected names in payroll processing and tax services. With over 50 years of payroll experience, ADP® remains one of the world's leading payroll companies and one of only a handful of U.S. companies to maintain a AAA rating with both Moody's and Standard & Poor's. Our partnership with ADP® lets clients know that their payroll is in trustworthy hands.

OFTEN, A GROWING BUSINESS MUST CONTEND WITH INCREASED PAYROLL RESPONSIBILITIES.

Additional payroll obligations and compliance issues may represent substantial impediments to the continued expansion of your business. By allowing us to process your payroll, you can:

- limit the need to acquire additional staff
- increase both profits and efficiency
- be assured of trustworthy and experienced service for two reasons:
 - payroll processing complements the services we have already been providing you
 - we offer our processing services through ADP®, one of the most experienced, dependable payroll service providers in the world.

Alleviate concerns about complicated, rapidly changing tax laws.



MINIMAL COMPLIANCE CONCERNS

We keep current on complicated, rapidly changing tax laws that affect your payroll—so you don't have to. This helps reduce your tax liability.

SECURITY

Your payroll database is securely hosted in an off-site facility to guard against access by unauthorized personnel.



RELIABILITY AND ACCURACY

Our experience in payroll principles and finance enables us to offer consistent payroll accuracy. And since payroll is linked directly to your overall financial picture, we are better able to recommend strategies to grow your business.

A COMPREHENSIVE PAYROLL SOLUTION

In addition to offering payroll processing, we can provide you with a host of related services, such as:

- Tax filing
- Check printing
- Check signing and stuffing
- Payroll delivery
- Payroll reports

ADDITIONAL SERVICES

By partnering with ADP®, we can provide additional services to your employees as your business grows. We can discuss the services that will best benefit your business.



Entrust your business's payroll to us. You will benefit from the high level of service to which you have always been accustomed, and the peace of mind that your payroll is being handled accurately and efficiently by a trusted source.

TO LEARN MORE ABOUT THE PAYROLL PROCESSING SERVICES WE CAN PROVIDE YOUR GROWING BUSINESS, PLEASE CONTACT US TODAY.

WE CAN TAILOR A PLAN TO ACCOMMODATE YOUR NEEDS AND ADDRESS ANY QUESTIONS YOU MAY HAVE.